

CAMBRIDGE UNIVERSITY HOSPITALS NHS FOUNDATION TRUST

BOARD OF GOVERNORS

ANNUAL GENERAL MEETING

The minutes of Part 2 of the General Meeting of the Board of Governors of Cambridge University Hospitals NHS Foundation Trust held on Thursday 18 September 2008 at 19.15 in the Atrium, Addenbrooke's Treatment Centre

PRESENT Dr M Archer (Chairperson)
Dr G Goodier (Chief Executive)
Ms J Ewer (Deputy Chairperson)
Members of the Board of Governors
Members of the Board of Directors
Members of the Public

57/08 ANNUAL REPORT AND ACCOUNTS

Received: Annual Report and Accounts

Noted

Dr Mary Archer, as Chairman of the Trust, welcomed those present to the 5th Annual Public Meeting of the Cambridge University Hospitals NHS Foundation Trust. She presented the Annual Report and Accounts, which were received. A summary of which was available on the website.

58/08 REPORT OF THE CHAIRMAN

Received: Presentation from the Chairman, Dr Mary Archer

Noted

- (i) The format of the AGM differed this year. For the first time it was located in the new Addenbrooke's Treatment Centre. Also the displays had been available since the morning, which enabled staff and visitors who might not be able to attend in the evening, an opportunity to view them.
- (ii) The Chairman thanked members of staff for the displays and hoped that visitors had enjoyed them and also had had an opportunity to sample the hospital food that was on offer.
- (iii) It was recognised that the Trust depended not only on the skill of its staff, but also on its strong and constructive partnerships :
 - Between clinical, academic and managerial colleagues
 - With entities that brought different parts of the NHS together
 - With external institutions
- (i) The hospital's name, Cambridge University Hospitals NHS Foundation Trust, reflected on one of the Trust's most important relationships, that with the University of Cambridge.
- (ii) It was acknowledged that Cambridge was recognised throughout the world as a centre of excellence for medical education and research. This was reinforced in 2007 when the Trust was designated as one of the new biomedical research centres. Joining Oxford as one of only two based outside London.
- (iii) The aim of the 2020 Vision, developed in conjunction with two of the Trusts partners, the University and the Medical Research Council, was to create the biggest and best centre for clinical care, biomedical research and education in Europe. This would result in the campus site increasing from 70 acres to 140 acres; this was possible as a result of the Pemberton family who had owned and

farmed the land for over three hundred years and have supported the 2020 vision.

- (iv) The enlarged campus would create extensive new facilities, which included the proposed Children's hospital and increased space for the Rosie to respond to the additional 3,000 births per year the maternity hospital now faced.
- (v) The developments had been planned with the support of the City and County Councils who were partners of the Trust. They had granted outline planning consent for the whole 2020 plan in November 2007.
- (vi) The commercial aspect of the 2020 vision was the responsibility of the Trust's commercial partners, Liberty Property Trust and Countryside Properties.
- (vii) It was anticipated that once Papworth Hospital relocated to the Biomedical Campus it would open in 2013 and should enable patients to take advantage of the full range of specialist services available on the campus.
- (viii) A new partnership was currently being developed between the Trust, Papworth and the Mental Health Trust to create an Academic Health Science Centre. It would drive the integration of research and teaching, leading to more rapid innovation in patient care.
- (ix) The importance of improved access to the campus had been recognised and it was therefore gratifying that the County Council had nearly completed the new Addenbrooke's access road from Trumpington. In addition the guided busway, due to open in spring 2009, was a joint project by the County Council and Stagecoach. It would provide a congestion-free route connecting the hospital, the rail station and the Trumpington Park and Ride.
- (x) The Trust also partnered other hospitals in the region to provide services to patients. These included the satellite dialysis unit at Hinchbrook, King's Lynn and West Suffolk hospitals and a new monthly clinic in Ely for diabetic patients. All of which reduced the travelling time and disruption for patients.
- (xi) All this work required highly trained staff and the hospital collaborated with Anglia Ruskin University and Cambridge Regional College to provide a range of training courses in nursing, midwifery, radiography and allied health professions.
- (xii) The International Charity, Addenbrookes Abroad, which operated under the umbrella charity, Addenbrookes' Charitable Trust, was providing support and training in resource-poor countries. Some staff worked as volunteers in the Addenbrookes Abroad initiative providing sustainable support and training and building partnerships that benefited everyone involved.
- (xiii) There were many other partnerships involved with the hospital, including the community it served and all the patients, carers and public, staff were thanked for their continued support of the Trust.
- (xiv) In addition both the Board of Governors and the Board of Directors were thanked for their work for the Trust. There had been a number of changes as a result of the elections in July, which had resulted in new governors who were welcomed. Departing governors, Nigel Burrows, Tim Mead and Dr Withams were thanked for their contribution including chairing various sub committees.
- (xv) Dr Jag Ahluwalia had succeeded Dr Robert Winter as Medical Director on the Board of Directors. Dr Winter had been appointed the Strategic Health Authority's first Medical Director.
- (xvi) In addition Margaret Berry the Chief Nurse had left and there had been new appointments of Juliet Walters as the Director of Strategic Operations and Dr Karen Castille had extended her role to become Director of Nursing and Organisational Development.

59/08 REPORT OF THE DEPUTY CHAIRMAN

Received: Presentation from Judy Ewer, Deputy Chairman of the Board of Governors.

Noted

- (i) Judy Ewer, Public Governor and newly elected Deputy Chairperson for the Board of Governors, provided an overview of the Governors role.
- (ii) The governing body had existed for over four years and comprised of nineteen elected governors and nine appointed. In addition the Board was supported by six advisors, for of whom where from neighbouring Trusts and two from the newly formed ACTIVE.
- (iii) It was a voluntary position whose role was to represent the 22,583 members of the Trust. It also included a number of specified duties:
 - Selecting and approving the Chairperson and Non-Executive Directors
 - Approving the appointment of the Chief Executive
 - Appointing the external auditors
 - Holding the Board of Directors to account for the performance of the Trust
 - Receiving the annual accounts
- (iv) During the past year the Board had been involved in a number of activities:
 - Led and shaped their effectiveness review to ensure that the members performed to their full potential
 - Attended working group meetings
 - Attended, and introduced a number of patient and member focus groups
 - Led a consultation event which explored the impact of the proposed congestion charge in Cambridge
 - Talked to local groups and societies to disseminate the importance of membership
 - Attended university fresher's' fairs to recruit young members
 - Engaged with the membership in order to act as a conduit. Every month a different location in the community was visited in order to elicit the views of patients, members and the public
- (v) Two governors represented the Trust at the national Foundation Trust Governors Association, a national body for sharing best practice. Other governors represented the board on a number of committees and working groups
- (vi) The Board intended to continue with these activities and also to meet with the Board of Governors of Papworth Hospital in order to work closely with them for their relocation to the campus.
- (vii) The governors pledged their continued support for the Chairperson, Chief Executive, management and staff at Addenbrookes for the next phase in the development of the hospital.

60/08 REPORT OF THE CHIEF EXECUTIVE

Received: Presentation from the Chief Executive, Dr Gareth Goodier

Noted

- (i) The day had commenced with the launch of the Trust's new values "*kind, safe and excellent*" which had been selected from 5,000 recommendations. In addition the new nursing strategy had been launched.
- (ii) This year the Healthcare Commission had awarded Addenbrookes with an "excellent" grade in both the quality and finance categories. The Healthcare Commission had also undertaken a comprehensive review of the Rosie maternity services and whilst only one London hospital had received an

“above average” award, the Rosie received “best performing”.

- (iii) Other accolades had been received from external organisations, which included an award for Quality of Care. The Health Service Journal had shortlisted Addenbrookes for an award in the category of acute healthcare organisation of the year and also for patient safety.
- (iv) Historically the feedback mechanisms from patients had not been very timely and the issue had been addressed this year. Now 2,700 patients received a questionnaire every three months. The results showed that 95% of patients stated that the service met or exceeded their expectations and 47% selected 10/10 for recommending the hospital to a friend.
- (v) To improve the feedback from the younger sections of the community, a group was formed in December 2007 called Active, who would be responsible for soliciting and communicating the views of younger people. They, and their parents, were thanked for their contribution and support.
- (vi) There had been a lot of emphasis on improving patient care and safety, not just with a view to achieving an arbitrary target but because the Trust placed a high degree of emphasis on this aspect of care. The number of MRSA bacterium had reduced by 61%. This had been achieved in part as a result of the Central Venous Access Service team and this team had been recommended for an award by the Health service Journal.
- (vii) Clostridium Difficile cases had fallen by a third which represented a significant year on year reduction. Clostridium Difficile was very difficult to contain as approximately 2% of the population had it and it was particularly prevalent in those aged under two years. It was important to prescribe the correct antibiotic for an appropriate timescale and to isolate the patients as soon as possible. This would become easier with the building of single rooms with ensuite facilities. An additional £5.1m had been spent on addressing this issue and included handwashing and deep clean ward programmes.
- (viii) Addenbrookes had the second lowest mortality rate for the East of England when measured against the standardised national mortality rate.
- (ix) Under the rules of being a Foundation Trust Hospital they had the remit to make a financial surplus. Last financial year Addenbrookes achieved a £9.1m surplus which was excellent, although a £13m surplus would have been preferred.
- (x) The dedication of the thousands of people involved with the service provided to patients and the efforts to improve it, was acknowledged. This is included the Board of Governors, the 700 plus volunteers, the Board of Directors and the 7,000 plus members of staff.

61/08 QUESTIONS & ANSWERS

There were no questions raised by the attendees of the AGM.

62/09 DATE OF NEXT MEETING

Thursday 4 December 2008 at 17.30 in the Hexagon, Frank Lee Centre, Addenbrooke's Hospital.