

BOARD OF GOVERNORS**POLICY FOR THE REIMBURSEMENT OF EXPENSES OF GOVERNORS AND MEMBERS****Report of the Trust Secretary****1. Purpose**

The purpose of this paper is to propose an update of the policy for the reimbursement of expenses of governors and members.

2. Background

Under the terms of the NHS Act 2006 and as described in the Trust's Constitution, Governors (and Members within specific arrangements) do not receive remuneration but may receive reimbursement for travelling and other expenses at such rates that the Trust decides.

The policy for the reimbursement of expenses of governors and members was prepared in July 2004 when the Trust first became a Foundation Trust which means that a review of the policy is overdue.

3. Proposed Changes

The current policy reimburses Governors at the public transport rate of 23p a mile for travel undertaken on Trust business (including travelling to meetings).

It is proposed that instead Governors are reimbursed at Her Majesty's Revenue and Customs (HMRC) approved amount for mileage allowance payments. These are currently as follows (April 2008):

Kind of Vehicle		Pence Per Mile
Motor cars or vans	Each mile up to 10,000 business miles	40p
Motor cars or vans	Each mile over 10,000 business miles	25p
Motor Cycles	No limit on mileage	24p
Cycles	No limit on mileage	20p

All other aspects of the policy remain the same.

The policy will be in force from the date of approval.

4. Proposal

The Board of Governors is asked to approve the revised policy.