

CAMBRIDGE UNIVERSITY HOSPITALS NHS FOUNDATION TRUST

AGENDA ITEM 15

15 April 2010

BOARD OF GOVERNORS

CHAIRMAN'S — DIARY OF EVENTS

MEETINGS AND FUNCTIONS ATTENDED

- 1 December Chaired November Board of Directors' meeting.
- Attended a meeting of the Chairmen of the Board of Directors' and Board of Governors' committees.
- 2 December Met with Keith Day to discuss ACT's Strategic Plan and then travelled to Grantham to speak at the National NHS Internal Audit Conference, to give a talk was entitled *Foundation Trust – The First Five Years*.
- 3 December Attended the PCT and Trust Chairs' and Chief Executives' meeting in Newmarket.
- Chaired the Board of Governors' meeting.
- 4 December Hosted a visit of Felicity Kendal to the Trust. Ms Kendal announced the winner of the Trust's first Think Green awards.
- 7 December Met Aneesha Moreira, Fundraising Director, and Erin Segilia, Programme Director, of the British Heart Foundation.
- 8 December Along with Fran Cousins, met with Mike Lynch, Founder and Chief Executive of the Autonomy Corporation.
- Attended the ACT Trustees meeting.
- 9 December Attended a breakfast meeting with Dean Arnold of Deloitte.
- 10 December Sat on the panel for the ACT Trustee interviews.
- Attended a 2020 VC Planning Committee meeting.
- 11 December Met with Lord Watson at CUP; Peter Dalton and David Hardy were also at this meeting.
- 15 December Met with Marc Stowell of Compston Associates to discuss launch of the 2020 Vision Campaign.

- 16 December Met with Pamela Raspe and Felicity Pugh to discuss support for cancer patients. Along with David Hardy, met with Michael Marshall.
- 17 December Attended a Perinatal MRI planning meeting. Met with Hannah Missfelder-Lobos to discuss Hannah's recent trip to El Salvador, and later with Adrian Dixon to discuss support for the 2020 Vision Campaign.
- 19 December Along with the CEO and Takis Kotis, met with Dr Suzuki, Mr Noso and Mr Mogari of the Tokushukai Corporation.
- 21 December With the CEO, presented awards at the *Our Way Annual Awards* event.
- 22 December Attended meeting of the Hinchingsbrooke Working Party.
- Attended the Combined Hospitals' Choirs Carol Service in Great St Mary's.
- 23 December Attended and spoke at the Staff Christmas Function held in the Food Court.
- 25 December Undertook Christmas Day visits to various wards within the Trust.
- 1 January to 6 January Annual leave.
- 7 January Met with Geert Blixham, a candidate for the post of CUH International Advisor.
- Met with Peter Dalton, Andrew Day and Marc Stowell to discuss the 2020 Vision Campaign co-ordination. Then met Stephen Davies to discuss funding flows between the Trust and the University.
- 8 January Attended the East Anglian Neuro-Oncology Service Annual meeting. Met with Kristen Howard, Senior Project Manager, and representatives of Allies & Morrison to review landscape proposals for the Perinatal project.
- Attended the East Anglian Neuro-Oncology Service Annual Dinner at Peterhouse.
- 11 January to 8 February On jury service.
- 14 January Attended and gave the opening talk at a meeting in UCL to mark the launch of a collaboration between the Multiple Sclerosis Society and the UK Stem Cell Foundation to develop stem cell therapies for the treatment of MA.

- 16 January Met with Gemma Richley and Peter Dalton for an update on the 2020 Vision Campaign and planning for the Vintners' Hall event.
- 22 January Met with Katie Abouzah, Stephanie Mills, Peter Goldsbrough and Stuart Kind of BCG to discuss their forthcoming board workshop.
- 26 January Chaired January Board of Directors' meeting.
- 29 January Attended the Association of UK University Hospitals meeting in London.
- 1 February Attended the Bryn Terfel concert in King's College Chapel.
- 4 February Attended the pre-Vintners' Event held in London.
- 8 February Hosted the Launch of the 2020 Vision Campaign at Vintners' Hall, London. The Chief Executive, along with other dignitaries and guest's also attended this event.
- 9 February Met with Lord Stevenson regarding the 2020 Vision Campaign; Peter Dalton was also in attendance.
- 10 February Attended a meeting of the Audit Committee.
- Along with the Chief Executive, Karen Castille, Jag Ahluwalia and Martin Bobrow, attended a regulatory meeting with Monitor in London.
- 11 February Met with John Neate, CEO of the Prostate Cancer Charity, in connection with the Urology Informed Decision Making project.
- Attended the Arts & Business East Awards 2010 Reception and Ceremony at Marshalls Business Aviation Centre in Cambridge.
- 12 February Attended the West Anglian CLRN Annual meeting in Newmarket.
- 13 February Attended the Memorial Service for Sir David Williams in Great St Mary's.
- 16 February Attended the Child and Adolescent Diabetes Team – Army Training Awayday.
- 17 February Meeting with Professor Roger Kirby, CEO of Prostate UK, in London.
- 18 February Held quarterly lunch meeting with Colin Greenhalgh, Vice-Chairman.
- Attended the Finance, Operations and Performance meeting which was chaired by the Chief Executive.
- 19 February Met with Barbara Morris-Welsh and Belinda Hudson to discuss the Independent Audit report on the Board of Governors. Judith Ewer and Fraser Rogers were also in attendance.
- 22 February Chaired the Board of Directors' Awayday held at Madingley Hall.

- 23 February Chaired the February Board of Directors' meeting.
- 24 February Met with Sue Broster to discuss the recent Patient Safety Survey.
- Attended the extra Governor/Director Working Group on the Trust's financial situation. Then attended and chaired a Public Research meeting of the BRC held in the CRI.
- 25 February Attended the Executive Forum. Then took part in a photoshoot for National Dignity Action Day.
- Chaired a meeting of the Addenbrooke's Abroad Committee, which was followed by an Addenbrooke's Abroad Strategy Workshop.
- Made the opening remarks at the Leadership Forum, given on this occasion by Dr Mike Lynch of Autonomy.
- 26 February Had a teleconference with Stephen Hay of Monitor. Then met Kate Lancaster to discuss the CUHP Communications and Branding Strategy.
- Attended and spoke at the official opening of the Histopathology Unit. The Guest of Honour on this occasion was the author PD James.
- Chaired a meeting of the Naming Committee, the body tasked with agreeing suitable names for new public realm features on the CBC. The committee agreed with the recommendation of an external consultant that road signs should in future say: Hospitals / A&E / Biomedical Campus rather than Addenbrooke's / A&E. The name 'Addenbrooke's Road' was agreed for the new road currently referred to as Addenbrooke's Access Road.
- 27 February Dropped in on 'Strictly Transplant', a fundraising dinner dance at the University Arms Hotel in which teams of transplant surgeons and specialist nurses performed on the dance floor.
- 1 March Lunched with Judith Ewer and new Governor Professor Patrick Smith.
- 2 March Met with Colin Greenhalgh and Judith Ewer, who conducted my yearly appraisal.
- 4 March Attended the PCT and Trust Chairs' and Chief Executives' meeting, held in Ickworth House, Bury St Edmunds, at which David Nicholson was the main speaker. Later attended a charity concert in Corpus Christi College chapel which raised funds for the TCT unit.
- 5 March Met with Peter Dalton, Gemma Richley and Rob Ross Russell to discuss the Children's Hospital.

- 8 March Met with Stephen Davies and Richard Howe to discuss the relationship between the Naming Committee and CUHP's Campus Associates Forum. Undertook voluntary work session, which on this occasion took place on G4.
- Met with Judith Ewer, Ann Alderton and Helen McGhee to discuss the Independent Audit Ltd report on their assessment of the Board of Governors.
- 11 March Hosted an Information Seminar for Addenbrooke's Abroad in the Boardroom. This well-attended seminar was open to all staff who wanted to find out more about sharing their skills and experiences volunteering with hospitals in developing countries.
- 12 March Chaired a meeting of the Urology Informed Decision Making Steering Group.
- 13 March Attended and spoke on the theme of Women in NHS Leadership at an event at Somerville College, Oxford to celebrate the retirement of Dame Fiona Caldicott as Principal; Dame Fiona has recently been appointed as chair of the Oxford Radcliffe Hospitals.
- 15 March Along with the Chief Executive, Fran Cousins and David Smith, met with Deepa Nair and David Guest of Monitor, to discuss Monitor's forward projections of the Trust's financial position.
- 16 March Attended Papworth Board of Governors.
- 17 March Attended and spoke to the Senior Managers at South Cambridgeshire District Council in Cambourne.
- 18 March Attended the CUHP Board meeting.
- 19 March Attended the CRI Annual International Symposium. Then travelled to London to speak at the UCLH Leadership Forum on the theme of Women as Leaders in the NHS.
- 20 March Attended CRI Annual International Symposium dinner.
- 22 March Attended and presented the *You Made a Difference* award to Sheralee Harpur, Oncology Bed Manager, and Christine Baron, Trainer/Facilitator.
- Met Sir Stuart Rose, Executive Chairman of Marks & Spencer, and later with Lord Janvrin, Deputy Chairman of HSBC Private Bank, both together with Sir Keith Peters and both in connection with support for the 2020 Vision Campaign.
- 23 March Attended the ACT Trustees meeting.
- 24 March Met with Alison Richard, Vice-Chancellor of Cambridge University.
- 25 March Attended the Executive Forum; later attended the Finance, Operations and Performance Meeting.

- 29 March Attended a meeting about the CBC Public Realm strategy. Also attending were Jim Potter and Judith Ewer and architects from Allies & Morrison.
- 30 March Chaired the March Board of Directors' meeting.
Chaired a Remuneration Committee meeting.
- 31 March Attended and spoke at the national Enhanced Recovery Launch Event in London.
Attended the joint board meeting of the NHS Cambridgeshire and CUH.
- 1 April to 6 April On annual Leave
- 7 April Attended part of the Governors' Nomination and Remuneration Committee.
- 8 April Undertook voluntary work session on D8.

**Chairman
Diary of Events
April 2010**