

CAMBRIDGE UNIVERSITY HOSPITALS NHS FOUNDATION TRUST

A meeting of the **BOARD OF GOVERNORS** of Cambridge University Hospitals NHS Foundation Trust on Thursday 1 July 2010 at **17.30** in the Hexagon, Frank Lee Centre, Addenbrooke's Hospital. Refreshments will be available from **17.00**.

24 June 2010

Ann Alderton
Trust Secretary

(*) = paper enclosed

(+) = paper to follow

AGENDA

GENERAL BUSINESS

- 17.30**
- 1. CHANGES TO THE BOARD OF GOVERNORS**
To note the outcome of elections and to welcome new Governors.
 - 2. APOLOGIES FOR ABSENCE**
 - 3.* MINUTES OF THE PREVIOUS MEETING** **A**
To receive the minutes of the meeting held on 15 April 2010.
 - 4. MATTERS ARISING FROM THE MINUTES** (not covered elsewhere on the agenda)

GOVERNORS' COMMENTS ON REPORTS RECEIVED

- 1735**
- 5.* FINANCE**
(A) Report by Lorne Williamson, Chairman, on behalf of the Governor/ Director Working Group on Governance and Assurance. **B**
(B) Response from David Smith, Executive Director of Finance.
(C) Questions and discussion.
- 1750**
- 6.* PERFORMANCE**
(A) Report by Lorne Williamson, Chairman, on behalf of the Governor/ Director Working Group on Governance and Assurance. **C**
(B) Response from Frances Cousins, Executive Director of Information Systems and Analysis. **D**
(C) Questions and discussion.
- 1800**
- 7.* QUALITY AND PUBLIC ENGAGEMENT**
(A) Report from Maureen Hart, Chairman, on behalf of Governor/ Director Working Group on Quality and Public Engagement (minutes of meeting 8 June enclosed for reference) **E**
F

(B) Response from Mrs Brenda Hennessy, Director of Patient Experience and Public Involvement.

(C) Questions and discussion.

1810 8.* INFECTION CONTROL AND PATIENT SAFETY G

To receive an update from Dr Jag Ahluwalia, Executive Medical Director.

1820 9.+ STRATEGIC DEVELOPMENTS

(A) Report from Mr Michael Bright, Chairman, on behalf of Governor/ Director Working Group on Forward Planning (minutes of meeting 16 June to follow) **H**

(B) Response from Mr Richard Howe, Executive Director of Estates and Facilities

(C) Questions and discussion.

GOVERNANCE ISSUES

1830 10. PROCESS FOR APPOINTMENT OF THE INTERNAL AND EXTERNAL AUDITORS

Trust Secretary to report.

1835 11. GOVERNORS' CONSTITUTION COMMITTEE

Chairman to report from meeting 24 June 2010

1845 12. ISSUES ARISING FROM GOVERNOR/ DIRECTOR WORKING GROUPS (not covered under reports above)

Chairmen of Governor/ Director working groups to report.

1850 13.* AGENDA FOR BOARD TO BOARD MEETING 8 JULY 2010 I

Deputy Chairman to introduce.

ITEMS FOR INFORMATION

1855 14.* UPDATE ON THE BOARD ASSURANCE FRAMEWORK J

To receive a report from the Trust Secretary

15.+ CHAIRMAN'S DIARY OF EVENTS K

To receive a report from the Chairman.

16. REPORT TO BOARD OF DIRECTORS FROM DEPUTY CHAIRMAN OF GOVERNORS

Deputy Chairman to report.

17.* BOARD OF DIRECTORS' MINUTES (REDACTED) AND BOARD SUMMARY L

To note available minutes of Board of Directors' meetings.

18. UPDATE OF REGISTER OF GOVERNORS' INTERESTS

To note that the register has been updated; copies are available from the Secretary.

19.* DATES OF MEETINGS 2011

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To agree the dates of meetings planned for 2011.

20.+ FUTURE EVENTS

To receive a list of future events

21. DATE OF NEXT MEETING

AGM and Board of Governors' meeting to be held on Tuesday 14 September at 17.30 in the Hexagon, Frank Lee Centre

22. ANY OTHER BUSINESS

Items of other business to be identified to the Secretary in advance of the meeting.